

**CITY AND COUNTY OF HONOLULU
ETHICS COMMISSION
LOBBYIST REGISTRATION FORM**

Separate applications must be filed if you lobby for pay or other consideration for more than one organization. (See back of this form for information.)

SECTION I LOBBYIST

NAME _____		
(PRINT)	LAST	FIRST
Business Address _____		Phone _____
STREET, CITY, STATE, ZIP CODE		
Email Address: _____		
EMPLOYER _____		
Business Address _____		Phone _____
STREET, CITY, STATE, ZIP CODE		
ORGANIZATION LOBBYING FOR _____		
Business Address _____		Phone _____
STREET, CITY, STATE, ZIP CODE		
Estimated Duration of Employment with Organization _____		
Number of membership if lobbying on behalf of members _____		
Description of the methods by which members develop and make decisions about positions on policy: _____ _____		
Description of type of legislation you expect to lobby on: _____ _____ _____		

SECTION II CERTIFICATION OF LOBBYIST

<p>I hereby certify that the foregoing statements are true and correct.</p> <p style="text-align:center">_____ SIGNATURE OF LOBBYIST</p> <p style="text-align:center">_____ DATE</p>	<p>Subscribed and sworn to before me</p> <p>This _____ day of _____, _____.</p> <p>By: _____ NOTARY OR ANY OFFICIAL AUTHORIZED TO ADMINISTER OATHS</p> <p>My commission expires: _____</p>
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SECTION III AUTHORIZATION TO LOBBY

Name _____	TITLE OF AUTHORIZING OFFICER _____
Name of Organization _____	
<p>I hereby authorize the above-named lobbyist to engage in lobbying activities on behalf of the undersigned.</p> <p>_____ SIGNATURE OF AUTHORIZING OFFICER</p> <p style="text-align:right">_____ DATE</p>	

PLEASE RETAIN A COPY FOR YOUR RECORDS

INFORMATION ON LOBBYIST REGISTRATION FORM

SECTION I LOBBYIST

This portion will be completed by any person who engages himself/herself for pay or other consideration for the purpose of influencing the policymaking process of the City. A supplementary registration is required no later than 10 days after any substantial change in the information supplied in your last registration form.

Name, Business Address, Phone Number, Email Address

Indicate your name, business address, phone number and email address.

Name of Employer, Business Address, Phone Number

Indicate name of employer, business address and phone number.

Name and Organization, Business Address, Phone Number

Indicate name, business address and phone number of the corporation, association or organization you are lobbying for.

Estimate Duration of Employment

Estimated duration of employment is the estimated length of time the lobbyist expects to be employed by the organization.

Indicate membership number if lobbying on behalf of members.

Indicate description of the methods by which members develop and make decisions about positions on policy.

Legislation

Indicate the general category of legislation that the lobbyist is retained to represent; i.e. fiscal, environmental, land use, code enforcement and administrative rules having the effect of law.

SECTION II CERTIFICATION OF LOBBYIST

Each registration form must be signed and certified under oath as true and correct by the lobbyist.

SECTION III AUTHORIZATION TO LOBBY

A signature of authorization to lobby must be obtained from the President or an authorized officer of an organization, corporation, association, partnership or any organization consisting of groups of individuals.

Legal Citation:

The legal citation for lobbyist registration is found in Chapter 3, Article 13, of the Revised Ordinances of Honolulu (ROH).

Lobbyist Registration shall not apply to:

- (1) Any person who merely appears at a public hearing before the council, its committees or city agencies to express such person's opinion on pending legislation and/or rules and regulations involved in the city's policymaking process;
- (2) Any federal, state or county official or employee acting in such person's official capacity;
- (3) Any elected public official acting in such person's official capacity;
- (4) Any newspaper or other regularly published periodical, radio or television station (including any individual who owns, publishes or is employed by a newspaper or periodical or radio or television station) which in the ordinary course of business publishes news items, editorials or other comments, or paid advertisements, which directly or indirectly urge the taking of legislative or executive action, if the newspaper, periodical, radio or television station or individual engages in no further or other activities in connection with influencing decisions in the policy making process of the City and County of Honolulu;
- (5) Any person representing a bona fide church solely for the purpose of protecting the public right to practice the doctrines of the church;
- (6) Any unpaid volunteer representing a nonprofit organization, association or corporation; provided, that the organization, association or corporation:
 - (A) Is registered in accordance with the provisions of this section, and
 - (B) Files a written authorization with the Honolulu Ethics Commission specifically designating such person to represent it; and such persons may engage in activities described in this subsection without being holders of a certificate of registration.

Penalties: Except as otherwise provided in Ordinance No. 05-033, violation of any provisions of this article shall be grounds for suspension or revocation of the certificate of registration for a period of up to one year following hearing on the violation by the city council or its duly authorized committee.